

IQAC : 17-20

THAKUR COLLEGE OF SCIENCE & COMMERCE

TITLE MEETING DETAILS

DATE: 14/08/19

VENUE: Server Room

TIME: 12:15 p.m.

AGENDA:

Planning of IQAC and uploading
and Approval of AQAR of 2018-19

MEETING ADDRESSED BY:

Dr. Santosh Singh

MEMBERS PRESENT : LIST ATTACHED :

MINUTES:

- ① Year-wise AQARs to be uploaded on website
- ② Finalize composition of IQAC as suggested by Dr. Santosh Singh
- ③ Give suggestions for programmes & activities with perspective planning of IQAC
- ④ Criteria Incharges
 - 1 - Rupal Shrivastava
 - 2 - Dr. Ajagekar
 - 3 - Gritesh Padhye
 - 4 - Nishikant Jha
 - 5 - Sachin Kamble
 - 6 - Parul S. / Vijay J
 - 7 - Vinit Vaidya

COND

⑤ IQAC - AQAR approved for Approval

⑥ A session on "Bloom's Taxonomy" to be organized for all the staff members as per recommendation of UGC for Autonomy.

[illegible]

TITLE : MEETING DETAILS

DATE : 11/9/19

VENUE : Conference Room

TIME : 12.45 p.m.

AGENDA :

IQAC Criteria Distribution & Allocation

MEETING ADDRESSED BY :

Dr. C.T. Chakraborty & Dr. Santosh Singh

MEMBERS PRESENT : LIST ATTACHED :

MINUTES :

1. To work on development and maintenance of MIS.
2. Criteria :- Curricular Aspects.
All HOD's to update syllabus & data regarding Dept Courses to Programmer, Rahul Pandit who is available in Server Room 9.30 to 1.00 pm.
3. All Dept. to consider starting PG, Diploma, Adv. Diploma, Innovative Courses with Elective options.
4. Institute to work on Mgmt lab, Problem Solving Corner
5. Motivate staff to publish papers in SCOPUS Index Journal
6. Alumni to become stronger, they should be motivated to sponsor 2 student fees per year.
7. Academic Audit to be conducted this year
8. Best Practices to be more innovative.
9. Next meeting on 21/9/19. Check Criteria write-ups, do feasibility & Gap Analysis & find solutions to the Gap.

COND

TITLE : MEETING DETAILS

[illegible]

THAKUR COLLEGE OF SCIENCE & COMMERCE
DEGREE COLLEGE

NOTICE FOR IQAC MEETING

This is to inform all the Criteria In-charges that they are required to meet at 11:00 a.m. on 21st September 2019 in the Conference Room.

Agenda: Criteria wise study and analysis of the report.


Dr. (Mrs) C. T. Chakroborty
Principal


Dr. Santosh Singh
IQAC Co-ordinator

THAKUR COLLEGE OF SCIENCE & COMMERCE

TITLE : MEETING DETAILS

DATE : 21/09/2019

VENUE : Principal's Cabin

TIME : 11.30 a.m.

AGENDA :

Gap Identification regarding various
Criteria of TGAC & remedy suggestion.

MEETING ADDRESSED BY :

Prin. (Dr.) C. T. Chakraborty

MEMBERS PRESENT : LIST ATTACHED :

MINUTES :

- (1) Dr. Santosh and Dr. Vijay explained zest of various points discussed in TGAC Seminar at Rabeya College
- (2) Dr. Santosh - Visiting faculty with more than 90% of the total workload can be considered as full-time faculty.
- (3) The people who have attended TGAC seminar need to give 15 mins PPT for the staff including PPT on National Education Policy.
- (4) Student survey is very imp. parameter, which is going to be online & students need to do it from home not from college because IP addresses are tracked.
- (5) Role of teachers & mentors is very important. They need to motivate & promote students for various college & departmental activities without personal conflicts.
- (6) Information about student Grievance cell & Antirain COND..... Committee along with Academic Calendar need to be displayed on the website.
- (7) ICT enabled class rooms - PPT, mobile learning, online courses etc.
- (8) Criteria-wise details - II, IV & VII. done by →

THAKUR COLLEGE OF SCIENCE & COMMERCE

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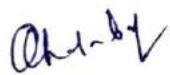
TITLE : MEETING DETAILS

[illegible]

THAKUR COLLEGE OF SCIENCE & COMMERCE
DEGREE COLLEGE

NOTICE FOR HODs & CO-ORDINATORS

This is to inform all the HODs & Co-ordinators of Degree College that they are required to attend IQAC Criteria wise Presentations on Thursday, 26th September 2019 at 1:30 p.m. in the Conference Room for the further planning of academic activities.


Dr. (Mrs) C. T. Chakroborty
Principal


Dr. Santosh Singh
IQAC Co-ordinator

TITLE : MEETING DETAILS

DATE : 26/09/2019

VENUE : Conference Room

TIME : 1.30 p.m.

AGENDA :

Criteria-wise discussion for IQAC
[Criterion I, II and III]

1005

MEETING ADDRESSED BY :

Prin. (Dr.) C.T. Chakraborty
Dr. Santosh Singh.

MEMBERS PRESENT : LIST ATTACHED [Points are given. For details, please refer a sheet attached alongwith]

MINUTES :

- ① Dr. Santosh Singh explained about key indicators (qualitative and quantitative) about criteria I (Curricular aspects) and criteria II (Teaching, learning & Evaluation). He also discussed about parameters required in extended profile of the College. He focused upon minimum pointers required to be concentrated upon with trace upon online survey, Student Satisfaction Survey (SSS) alongwith POs, PSOs etc.
- ② Mentor - Mentee system is existing in the departments but it has to be properly followed and emphasized upon. Need to add points of SWAYAM & MOOCs.
- ③ Within next 6 months all the faculties who are on scale should register for Ph.D. Those who are on scale, if do not get minimum, required qualification then no scale will be given from next year onwards.
- ④ Dr. Vijay Jadhav elaborated upon criterion III (Research, Consultancy & Extension) with key indicators.

- ⑤ We need to purchase software for plagiarism - Dr Santosh need to fulfill all requirements.
- ⑥ If there is going to be a good patent to be filed by any faculty member, College is going to fund it but we

need to develop College as Research Center.

THAKUR COLLEGE OF SCIENCE & COMMERCE

Format No TCSC TM/F/11 REV 00

TITLE : MEETING DETAILS

MEMBER NAME	SIGNATURE	MEMBER NAME	SIGNATURE
Dr. S.D. Ajagekar			
Mr. Sachin Kamble			
Dr. Gitesh Puthye			
NIRAV GORON	Nirav R. Voda/24/9		
Manoj Muthuraj			
Nirav M. Wankhede			
Kishor J. K	Kishor		
Ashish Tunde			
Sahadeo Tayare			
Dr. Anil J. J			
Dr. C.P. Shukle			
Ankur P. S			
Deepak J			
Rishabh J	Rishabh J		
Dr. Lalit B	LB		
Dr. Rupal S	RS		
Dr. Parul S	Parul		
Anand K			
Nisha B			
Dr. Anurag D			
Dr. Vijay Jadhav			
VINIT VAIDYA	Vaidya 26/09/19		
Dr. Nikhil K			
Dr. S.K. S			
Dr. Pooja Gupta			
Ms. Parna Ray	PARNA		

- ⑦ Staff members need to use INFLIBNET & N-LIST effectively to get good research & publications as per UGC recommended list.
- ⑧ We need to take up Garjana (Goonj - promoted) initiative seriously & all departments should contribute.
- ⑨ A letter has come from Jai Shakti Abhiyan from UGC. All Heads & coordinators need to make a team of students & discuss in a group to decide project of water harvesting in Thakur Village. All groups to assemble in Auditorium & do the discussion on said date. The Group Leader need to do presentation & innovative ideas for the project can be adopted.
- ⑩ Happiness Index - Parul & Rupal, Gender Audit - Pooja G, Green Audit - Vijay J, Academic Audit - Vinit V.

THAKUR COLLEGE OF SCIENCE & COMMERCE

TITLE : MEETING DETAILS

DATE : 28.09.19

VENUE : Conference Room

TIME : 12:30

AGENDA : Criteria 4, 5, 6 & 7
discussion

MEETING ADDRESSED BY :

Dr. C.T. Chakraborty

MEMBERS PRESENT : LIST ATTACHED :

MINUTES :

- 1) Criteria 4 was discussed by Dr. Vijay Jadhav.
- 2) Infrastructural points were deliberated.
- 3) Librarian is advised to get info^m for e-resource sharing to increase marks.
- 4) More scholarships / Top Rankers rewarded.
- 5) Competitive Exams - Shaileendra S / Abhijit Mishra
- 6) Yoga & Meditation - Priti G
- 7) Career Counselling, Remedial, Bridge Courses - Department level.
- 8) Soft Skills course be drafted by Ramakrishna.
- 9) Vocational Educational Training (VET) Dept level deliberation 500 ₹ per module as basic mod fee.
- 10) Convocation time - collect data for student progression.
- 11) Alumni to be identified at department level & their contribution.
- 12) Criteria 5 also was discussed & explained by Dr. Ajay Kumar. (Aadhar/PAN card No. (more than 5L))

COND

[illegible]

DATE: 24/12/2019

TIME: 11:10 AM

VENUE: Server Room

TIME: 11:10 AM

AGENDA:

Perspective Plan of TRAC

MEETING ADDRESSED BY

Dr. Gaurav Singh

TRAC Coordinator

MEMBERS PRESENT: LIST ATTACHED

MINUTES:

- 1) Temporary website & XEROX/scan copy
- 2) Criteria-wise information to be uploaded
- 3) Need to do mapping & gap analysis of the website
- 4) Pos, Cos, PSOs & attainment - need to upload (Already submitted by Heads & Coordinators)
- 5) Feedback - softcopy to be uploaded
- 6) Programme-wise details to be checked
- 7) Need to focus on Bridge/Remedial value-added courses along with remedial coaching
- 8) Need to formulate pointers for Career III and give it to the Deans for execution
 - 1) Mentoring system, 2) Academic Coaches,
 - 3) Pos, Cos, PSOs, 4) BSS & 5) Exam Evaluation
- 9) Criterion IV - Need to incorporate system for
 - COND - Higher Education / students going abroad
 - LOR need to be authenticated
 - Details of GRE/TOEFL/IELTS/GATE/CAT etc
- 10) Capacity building & enhancement.

Thakur College of Science and Commerce

IQAC Members(2019-2020 to 2021-2022)

Sr. No.	Name of IQAC Member	Designation
1	Dr. C. T. Chakraborty(Principal)	Chairperson
2	Mr. Manoj Singh	Member from the Management
3	Mr. Suraj Singh	Member from the Management
4	Dr. S.D. Ajagadekar	Teacher Representative
5	Mr. Sachin Kamble	Teacher Representative
6	Dr. Rupal Shroff	Teacher Representative
7	Dr. Vinit Vaidya	Teacher Representative
8	Dr. Aparna Deshmukh	Teacher Representative
9	Dr. Gitesh Padhye	Teacher Representative
10	Dr. Nishikant Jha	Teacher Representative
11	Dr. Parul Singhali	Teacher Representative
12	Dr. Vijay Jadhav	Teacher Representative
13	Mr. Uday A Rane	Administration Officer
14	Mr and Mrs. Afzal Khatri	Nominee from Local Society
15	Mr. Vishesh Verma	Nominee from Students
16	Ms. Nehal Chudasama	Nominee from Alumni
17	Thakur Sagar Singh- Corporator	Nominee from Corporation
18	Mr. Parag Gandhi- MD Jurisearch Services Pvt. Ltd.	Nominee from Industry
19	Mr. Vijay Patil	Nominee from Industry
20	Mr. Tarik Sheth- VP- Morgan Stanley	Nominee from Industry
21	Mr. Mahendra Sharma	Nominee from State/Union
22	Dr. S.K. Singh	IQAC Coordinator

(Signature)

(Dr.(Mrs.) C.T Chakraborty
Principal



THAKUR COLLEGE OF SCIENCE & COMMERCE

[AUTONOMOUS]

ACADEMIC YEAR: 2019 - 2020

Internal Quality Assurance Cell

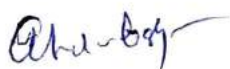
Venue: Conference Room

Date: 11th January 2020

Time: 2.00 p.m.

The agenda of the meeting is as follows:

1. Conferment of Autonomy
2. Evaluation Reforms under Autonomy for Quality Enhancement
3. Incubation Center for Entrepreneurship
4. Future and perspective planning for various activities in the College through IQAC
5. Any other matter with permission of the Chair



Dr. (Mrs.) C. T. Chakraborty
Principal

Thakur College of Science and Commerce

IQAC Members (2019-2020 to 2021-2022)

11.1.20

Sr. No.	Name of IQAC Member	Designation	Signature
1	Dr. (Mrs.) C. T. Chakraborty (Principal)	Chairperson	
2	Mr. Manoj Singh	Member from the Management	
3	Mr. Suraj Singh	Member from the Management	ABSENT
4	Dr. S. D. Ajagekar	Teacher Representative	
5	Mr. Sachin Kambli	Teacher Representative	
6	Dr. Rupal Shroff	Teacher Representative	
7	Dr. Vinit Vaidya	Teacher Representative	 11/01/2020
8	Dr. Aparna Deshmukh	Teacher Representative	ABSENT.
9	Dr. Gitesh Padhye	Teacher Representative	 11/01/2020
10	Dr. Nishikant Jha	Teacher Representative	ABSENT.
11	Dr. Parul Singhal	Teacher Representative	
12	Dr. Vijay Jadhav	Teacher Representative	
13	Mr. Uday A. Rane	Administrative Officer	
14	Mr. Afzal Khatri	Nominee from Local Society	
15	Mrs. Nusrat khatri	Nominee from Local Society	
16	Mr. Vishesh Verma	Nominee from Students	
17	Ms. Nehal Chudasama	Nominee from Alumni	ABSENT.
18	Thakur Sagar Singh- Corporator	Nominee from Employers	
19	Mr. Parag Gandhi- MD Jurisearch Services Pvt LTD.	Nominee from Industry	
20	Mr. Vijay Patil	Nominee from Industry	ABSENT.
21	Mr. Tarik Sheth- VP- Morgan Stanley	Nominee from Industry	
22	Mr. Mahendra Sharma	Nominee from Stakeholders	
23	Dr. S. K. Singh	IQAC Coordinator	

Internal Quality Assurance Cell (IQAC)

Date : 11th January 2020 (Saturday)

Venue : Conference Room

Time : 2.00 to 5.00 p.m.

Minutes of Meeting

Agenda of the Meeting:

1. Conferment of Autonomy
2. Evaluation Reforms under Autonomy for Quality Enhancement
3. Incubation Center for Entrepreneurship
4. Future and Perspective Planning of various activities in the College through IQAC
5. Any other matter with permission from the Chair

Meeting of Internal Quality Assurance Cell (IQAC) with external members was conducted on the above-mentioned date, venue, time and agenda.

List of the members present for the meeting is attached along with.

Points discussed in the meeting:

1. Principal (Dr.) C. T. Chakraborty welcomed all the members and informed that the College is conferred with autonomy by UGC, New Delhi for a period of 10 years w. e. f. June 2019. She further informed the house that the College is opted for progressive Autonomy with first year level at UG and PG Programmes.
2. The Principal extended further that the College has adopted 60 (External Marks) and 40 (Internal Marks) pattern for all the Programmes and decided to follow the curriculum of the University of Mumbai in the current year. There will be 20% change in the curriculum of all the Programmes from Academic Year 2020 - 2021.
3. The Principal also informed that meetings of Board of Studies (BOS) for various Programmes have been conducted and to make the curriculum more industry and corporate oriented, experts from the industry and corporate are incorporated in all BOS.
4. The Principal invited Dr. Santosh Singh, Coordinator, IQAC to give a Power Point Presentation regarding 7 criteria of NAAC.
5. Dr. Santosh Singh gave PPT Presentation, which included following points:

Thakur College of Science & Commerce [Autonomous]

Academic Year 2019 - 2020

Internal Quality Assurance Cell (IQAC)

- a) Primary objectives of IQAC in tune with the guidelines issued by NAAC
 - b) The main objective of IQAC is to act as a Nodal Agency for quality enhancement of the College
 - c) He presented the perspective plan of 5 years i.e. 2019 - 2024 of IQAC for the College
 - d) He insisted upon creating Student Portal and MIS Database of the College, where every student will get a Login Id and Password to operate the portal
6. Dr. (Mrs.) C. T. Chakraborty emphasized need of such kind of digitization keeping in mind the concept of segregation of Advanced and Slow Learners. She was of the opinion that there should be specific activities for these types of learners.
7. Dr. Santosh Singh suggested that we can have coaching for solving question papers, to appear for competitive examinations such as Bank, Defense, UPSC, MPSC, Railway etc. We can conduct Remedial Coaching Lectures, English Speaking Classes, Personality grooming sessions etc. for Slow Learners. Already the College is doing these activities for the learners, but we need to do it very systematic, chalked out way.
8. The Principal raised a query regarding attendance of the students especially Slow Learners because they do not turn up for various programmes designed for them. The number of beneficiaries is always very less. She also drawn attention to the point that the College is Hindi Linguistic Minority and many of these Slow Learners come from the vernacular medium. They do not intermingle with everyone due to inferiority complex.
9. Mr. Sagar Singh, Corporator and Employers Representative suggested that the students from vernacular medium basically face problem in writing skills because change in the medium. Hence he suggested that these students should be segregated in a separate division where teachers having special training to tackle with the psychological problems can conduct the lectures. We need to provide them a separate remedial coaching to make them cope up with English as a medium of instructions. He was of the opinion that we should do special efforts for such kind of division and give good results to motivate the students and bring them into race.
10. Mr. Vishesh Varma, the Student Representative raised a point that this kind of categorization may lead to disempower and will create a gap among the students. The students from vernacular medium may take liberty to be in their zone of comfort and will never try to come out of it. Hence instead of such segregation they should be allowed to intermingle with all the students. At least they will do some efforts to get motivated in the situation. The College should provide special assistance for such kind of students.

Thakur College of Science & Commerce [Autonomous]

Academic Year 2019 - 2020

Internal Quality Assurance Cell (IQAC)

11. Ms. Nusarat Khatri, an Environmentalist suggested that there must be a rule of compulsory attendance for such kind of special activities. She also suggested that if this can be implemented as a part of the regular Timetable. She also emphasized upon the fact that student come from very much underprivileged schools and they need special assistance.
12. Mr. Tarique Sheth, Industrial Representative said that vernacular medium students are habituated to think in vernacular language at first and then convert it into English, but they need to be trained to think in English.
13. Mr. Parag Gandhi, M. D, Jurisearch Pvt. Ltd. was having a different opinion. He said that he himself is from vernacular medium but worked hard to overcome these problems. The students from English medium are overconfident and hence they are underperformed. He was of the opinion that the students are not lagging behind due to vernacular medium, but they are lagging in the urge to learn the things and practice it. He also said that there has to be a healthy competition among the students from English and vernacular medium.
14. Dr. S. D. Ajagekar, Vice Principal, Faculty of Science, TCSC was of the opinion that basic vocabulary of the students who belong to English and vernacular medium remains the same though they face problem in level of understanding. Any student having basic knowledge up to 12th standard can understand the matter but takes time to cope up, which is not more than 4 to 6 months i.e. I Semester only.
15. Dr. Santosh Singh, IQAC Coordinator continued with Criteria – wise presentation with the following points:
 - a) **Criterion I** – New Programmes, Certificate Courses, 8 extra credits for the courses
 - b) **Criterion II** – Smart Classrooms; NPTEL, SWAYAM, MOOCs and INFLIBNET courses; Faculty and Student exchange programmes; Government funded programmes; Language, Management and Math Lab
Mr. Parag Gandhi suggested to introduce course in Vedic Mathematics.
Mr. Tariq Sheth supported the view to give instant solutions and necessary feedback.
 - c) **Criterion III** – Interdisciplinary Research; Consultancy; Projects from Govt. and Non – Govt. Funding agencies. Mr. Sagar Singh is requested to arrange for the projects from BMC.
 - d) **Criterion IV** – DEPD Room; Center of Excellence; Internships; On Job Training; Learn and Earn Scheme. Collaboration with ONGC, Goa was been informed.

Thakur College of Science & Commerce [Autonomous]

Academic Year 2019 - 2020

Internal Quality Assurance Cell (IQAC)

- e) **Criterion V** – Alumni Association, Organization of Seminars, Conferences etc.
- f) **Criterion VI** – Credit Cooperative Society, Scholarships; Bloom's Taxonomy; Development Programmes for Teaching and Non Teaching Staff
- g) **Criterion VII** – Community Engagement, Gender / Green / Energy Audit, Paperless Functioning, Solar System

Suggested Best Practices – e waste Management, Rainwater Harvesting, Vermi Compost, Health Management, Waste Segregation, Ozone Awareness Programme, Avoid Plastic, Water Literacy, Disaster Management

Others – Incubation Center, Practical Knowledge with Entrepreneurial Attitude, Revenue Model with creativity and technology, a greater number of Patents, Implementation of Solar Panels etc.

16. There was an open discussion regarding following points:

- a) Students should be encouraged to take up various small-scale projects whereby they can produce prototypes and finally go for commercial production.
- b) Students can be encouraged for holistic development through various co and extra-curricular activities in the College.
- c) Mr. Nusrat Khatri requested Principal Madam to support the students from underprivileged schools. The Principal promised her to send the students to the College where College students will take responsibility to teach these students under guidance and supervision of the teachers. The students will be trained in the subjects of Science, Mathematics and English.

17. The meeting was concluded after Prin. (Dr.) K. T. Chakraborty proposed a formal Vote of Thanks.


Dr. (Mrs.) K. T. Chakraborty
Chairperson, IQAC


Dr. Santosh Singh
Coordinator, IQAC


डॉ. एन. सी. शर्मा
 एम. ए. एड.
 श्री सत्य बही छाया
 दिल्ली-110006
Prof. S.C. Sharma
 M.A. Ed.
 Shri Satya Bhi Chaya
 Delhi-110006



ಶಿಕ್ಷಣ, ವೈದ್ಯಕೀಕರಣ ಮತ್ತು ವಿಸ್ತೃತ ಅಧ್ಯಯನ
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 ಗೌರವ ಪುನರ್ವಿಜ್ಞಾನ ಮತ್ತು ಪ್ರವಾಸದ ಪರಿಷತ್
 ಶಿಕ್ಷಣದ ಮೂಲಕ ಅಭಿವೃದ್ಧಿಗೊಳಿಸುವ ಮೂಲಕ
 NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
 An Autonomous Institution of the All India Council for Technical Education

NO. 94-1740-2 (U.S. 9th Cir. 7/1/99)

Exodus: 12th February's 20070

Dear Sir/Madam,

Übersetzungen: Prosa: 50 A, A2

As a NAAAC accredited HEI, it is essential to continue Quality internalization and institutionalization efforts. NAAAC has developed the Annual Quality Assurance Report (AQAR online) to fulfill this objective facilitated through the EQAC of the HEI.

I am sure you would accept that the ECU should take ~~urgent~~ efforts to achieve ACP-EEC online ~~annually~~ within the time positively.

I would like to inform you that AQA's admission online is now mandatory for

- Submission of IQAC to NAAC
 - o Minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website
 - o Mandatorily submission of AQARs on a regular basis for institutions undergoing the second and subsequent cycles of Assessment and Accreditation by NAAC
 - o Upload the AQARs on institutional website for access to all stakeholders
 - o The overall quality status and quality enhancement of the institution.
- Claiming additional points in SIF
- Eligibility of funding from UGC and KJ Somaiya
- Submitting data online for AIND

Hence all HEs which have no substituted Δ^2/Δ^3 -ketone, need to submit their pending Δ^2/Δ^3 -ketone to NIDA on or before 5/31/2020.

the estimated bias of 11% will positively impact the quality of the estimate.

Write case studies

$\frac{1}{2} \leq \frac{1}{2} \leq \frac{1}{2}$
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Legend

Meeting
Concluded on 12/20
Giles
Surbach
Went
with Anderson and
A
12/20/20

THAKUR COLLEGE OF SCIENCE & COMMERCE

TTC MEETING DETAILS

DATE 14/02/2020

VENUE Principal's Cabin

TIME 11.45 am

AGENDA

IGAC - AQAR Submission

MEETING ADDRESSED BY

Prin. (Dr.) C. T. Chakrabarty

MEMBERS PRESENT LIST ATTACHED

MINUTES

① All the programmes to be organized by IGAC need to be multi / inter-disciplinary

② Last date of submission of AQAR is 15/02/2020

③ Madam needs verified hard copy by Tuesday (15/02/2020) before AQAR to be uploaded

④ Following documents are required -

① Field Visit - Attendance - Sheet

② Value added courses - Attendance - Sheet

③ Link of syllabus - to be given

④ Student Satisfaction Survey - Link to be given

⑤ Self copies of IGAC minutes - to be given by 14/02/20

⑥ AQAR to be uploaded by 15/02/2020

TITLE : MEETING DETAILS

[illegible]

TITLE : MEETING DETAILS

DATE : 14.03.2020

IQAC

VENUE : Conference Room

TIME : 10:30 a.m.

AGENDA :

1. To discuss matters concerning AQAR submission of Academic Year 2018-19.
2. Any other matter with the permission of the Chair.

MEETING ADDRESSED BY :

Dr. (Mrs.) C.T. Chakraborty
Principal

MEMBERS PRESENT : LIST ATTACHED :

MINUTES :

Dr. Bupal Shroff read-out the points noted in the submission of AQAR for the a.c. year 2018-19 as follows:

- 1) Internship data was not given by everyone. The data received was only from Biotechnology.
 - 2) Certificate Courses were not compiled properly.
 - 3) Research based data was not segregated properly.
 - 4) Most infrastructural numbers were blank. (e.g. - Chemical Expenditure mentioned as NIL). No budget & expenses were mentioned.
 - 5) Recruitment was shown as zero.
 - 6) Best Practice of department was shown not of College.
- The Principal instructed everyone to visit the website of other colleges & find out 10 Best Practices till 30/04/2020.
- Dr. Anuradha Hait shared best practices of St. Stephen's College.

COND

- (*) Need to organize capacity building Faculty Development programme.

THAKUR COLLEGE OF SCIENCE & COMMERCE

TITLE: Meeting Details

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- Their Students have to work 20hrs in any NGO, for which they get certificates.
 - There are 40 cells in the college for students.
 - The principal suggested Student Council to take up the cleanliness drive in the college.
 - 7) Alumni Record & Contributions from Alumni was missing.
 - It was suggested to find out Alumni who is at a good position. Have to be in touch with the Students.

The Principal instructed everyone to work on their respective criterias.

(*) Capacity Building - Faculty Development Programme for turning the Teachers for Blended e-Teaching is required.

(e) Dept of IT is planning to have 3 days International Conference for various topics like -

- 1) Data Science
- 2) Robotics
- 3) AI
- 4) Machine Learning
- 5) Process Automation etc

The details will be communicated to the Stakeholders.

Pratibha
Principal

TITLE : MEETING DETAILS

[illegible]

Minutes of the IQAC Meeting on 11.04.2020, Saturday at 10.00 a.m.

Online Meeting of IQAC – via Zoom Video App

Members Present:

Dr. C. T. Chakraborty
Dr. Santosh Singh
Dr. S. D. Ajagekar
Mr. S. Achin Kambli
Dr. Vijay Jadhav
Dr. Parul Singhal
Dr. Gitesh Padhye
Dr. Vinit Vaidya
Dr. Nishikant Jha
Dr. Aparna Deshmukh
Dr. Rupal Shroff

Agenda:

1. Submission of AQAR for Academic Year 2018 – 2019 and various difficulty.
2. Preparation of AQAR for Academic Year 2019 – 2020.
3. Criteria – wise responsibilities to be discussed. - (All Must discuss and summarize it 5-7 minutes with valid plan and constructive outcome)
4. Criteria – wise initiatives to be suggested & executed by IQAC for Ac. Yr. 2020 – 2021.
5. Any other matter with permission from the Chair.

Discussions:

The meeting was initiated by Dr. Santosh Singh who wanted to discuss regarding the AQAR Submission for the academic year 2019-20.

1. Dr. Gitesh Padhye discussed a few shortcomings during AQAR Submission of 2018-19 and Principal Ma'am suggested that it was the Criteria Holders responsibility to guide all concerned Departments/faculties about their criteria needs. A thorough reading of the Criteria fulfilment is needed.
2. Dr. Santosh Singh discussed about Significant contributions made by IQAC during the academic year 2019-20. The following points were considered to be added in AQAR:
 - a) Modification of Examination Rules- Examination Reforms under Autonomy - The evaluation pattern of all First-Year students is 60:40
 - b) Learn & Earn Scheme has been initiated for the third Year Students, a specific area – Centre of Excellence has been designated with Computers and Internet facility for students.

Tie up with JuriSearch (a corporate company- focused to business research concept) to facilitate the students to Learn their academics in the campus and also earn by assisting in research and other Business Simulation concepts with Corporates.

c)ERP Implementation

d)Infrastructure Development - Instrumentation Lab is in process

3. All Criteria Holders discussed their respective Criteria and Gap Analysis with respect to efficient criteria fulfilment was done. Each Criteria Holder is asked to submit their Criterion Gap Analysis and suggest ways for improvement. A mail of the same has to be sent to Principal Ma'am too.

Criteria 1- Dr. Rupal Shroff – Many new courses & Skill Development Certificate Courses are already initiated in academic year 2019-20

Criteria 2- Dr. Parul Singhal & Dr. Vijay Jadhav clarified their concerns about International Students documentation.

4. Criteria 4 - Principal Ma'am has asked Criteria 4 – Dr. Nishikant Jha to assist and remind the Librarian in buying/ storing (since the purchases are already pre-approved by Management & Principal Ma'am) Library Reference Books & Journal purchases.

5. Criteria 5 – Dr. S. D. Ajagekar had suggested some data templates for collecting the requisite data for Criterion 5, Principal Ma'am has asked him to make the data templates and approve.

6. Criteria 7 - Dr. Vinit Vaidya suggested a few Best Practices (data template shown) which can be sustainable for the next years to come. These ideas like 'Old Age Home Visits', Green Initiatives were discussed and Principal Ma'am gave guidance for its implementation.

7. Dr. Vinit Vaidya is asked to collect 5 Best Practices from each Department Head (Homework was given to them during their last HOD Meeting), make a common sheet and report the same to Principal Ma'am.

8. Next Meeting is scheduled around 15/04 or 16/04 with each Criteria Holder to look into their criteria fulfilment.