Meeting of Internal Quality Assurance Cell

Conduct of the Meeting:
The Meeting of IQAC of Thakur College of Science & Commerce was held on 9th March 2024 at 2:00 p.m. in the Conference Room of the College.

Members present:

A. Internal Members

Sr. No.	Name of the Attendees	Designation
1	Dr. C. T. Chakraborty (Principal)	Chairperson
2	Dr. S. K. Singh	IQAC Coordinator
3	Dr. Rupal Shroff	Teacher Representative
4	Dr. Vijay Jadhav	Teacher Representative
5	Dr. Gitesh Padhye	Teacher Representative
6	Dr. Aparna Deshmukh	Teacher Representative
7	Dr. Nishikant Jha	Teacher Representative
8	Dr. S. D. Ajagekar	Teacher Representative
9	Dr. Vinit Vaidya	Teacher Representative
10	Mr. Nirav Goda	Teacher Representative
11	Dr. Vimal Mistry	Teacher Representative
12	Mr. Uday Rane	Administrative Officer
13	Mr. Omkar Ravindran	Student Representative
14	Mr. Siddhant Nair	Student Representative
15	Mr. Akshay Gawande	Co-opted Member

B. External Members:

Sr. No.	Name of the Attendees	Designation
1	Dr. Moushumi Datta	Academic Expert
2	Dr. Ramesh Yamgar	Academic Expert
3	Ms. Sneha Choudhary	Nominee from Alumnus
4	Mr. Vijay Bagul	Nominee from the Industry
5	Mr. Tarik Sheth	Nominee from the Industry
6	Mr. Mahendra Sharma	Nominee from Stakeholders

Absentees: Leave of absence was granted to Mr. Manoj Singh, Mr. Suraj Singh, Mr. Sagar Singh, Dr. Ujjvala Phatak, Ms. Vanitha Subramanian, & Mr. Swatantra Kumar.

<u>Minutes of the Meeting</u>

Agenda Points:

1. Confirmation of Minutes of the Meeting held on 16th December 2023.
2. Submission of AQAR 2022-23. Status and Gap Analysis of each Criteria.
3. Discussion about new guidelines of AICTE for BMS and BCA Programs.
4. Discussion about various policy documents.
5. Collaborative quality initiatives with other Institutions.
6. Discussion about revised NAAC guidelines.
7. Discussion about final framework post BOS meetings and various strategies adopted in NEP 2020 implementation for Academic Year 2024-25, Second Year of NEP 1st Batch.
8. External Peer review plan for Academic and Administrative Audit and IQAC External Peer Review.
9. Any other matter with permission of the chair.

Points discussed:

<u>Agenda No. 1: Confirmation of Minutes of the Meeting held on 16th December 2023</u>

Minutes of the meeting of IQAC held on 16th December 2023 were read & action taken reported.

Minutes confirmed by the members unanimously.

<u>Agenda No. 2: Submission of AQAR 2022-23. Status and Gap Analysis of each criteria</u>

Members were informed that AQAR 2022-23 has been successfully submitted. After evaluation of AQAR 22-23 some scope of improvement & Gaps found in some of the criteria's.

Criteria 3.1.2 – Seed Money

- It was suggested by the members to put a clause of Seed Money by the Management in Research Policy.
- Following steps were suggested for granting Seed Money
  - Proposals to be invited in the month of April.
  - Heads to get proposals from the department.
  - External referee to be called to approve the proposals.
  - Distribution of money.

- Half yearly project report has to be taken from the staff.

- Audited final report to be submitted to Research Dept. with a copy to Library.

- Conferences & Workshops

  Members informed to note that any conference or workshop being done in College or attended by the faculty would be considered by NAAC only if it is duration of 5 days.

Agenda No. 3: Discussion about new guidelines of AICTE for BMS and BCA Programs

Due to revised policy of AICTE for BMS and BCA Program discussion was held for initiating AICTE Process for application for BMS & BCA Programs. Discussed whether to go with AICTE for BMS or change the nomenclature of the Program.
It was proposed by IQAC Coordinator and accepted by all members to go ahead with AICTE for BMS program.

Agenda No. 4: Discussion about various policy documents

Various Policy documents like waste policy, water conservation policy etc. are not properly framed which need to be reframed. Members suggested to frame them simple, factual & feasible.

AgendaNo.5: Collaborative quality initiatives with other Institutions.

External members suggested to collaborate with NIRF Top Ranked Institutes for Student & Faculty Exchange programme, Research etc.

Agenda No. 6: Discussion about revised NAAC guidelines.

It was suggested to carry on with the old manual as new guidelines have not been issued by NAAC for the new grading system.

Agenda No. 7: Discussion about final framework post BOS meetings and various strategies adopted in NEP 2020 implementation for Academic Year 2024-25, Second Year of NEP 1st Batch.

Members were informed about the final framework approved in the BOS for the second year of NEP 1st Batch.

Members suggested to form Miscellaneous BOS for other vertical subjects in the framework like CC, AEC etc.

Agenda No. 8: External Peer review plan for Academic and Administrative Audit and IQAC External Peer Review.

Members were informed that the above audits have been planned & to be conducted shortly with the authorised bodies.

Agenda No. 10: Any other matter with permission of the Chair.

- No other matter was discussed.
- Meeting ended with a vote of thanks to the chair.

Prin. (Dr.) C. T. Chakraborty
Chairperson, IQAC

Dr. Santosh Kumar Singh
Coordinator, IQAC