

Minutes of the 10th Meeting of College Development Committee (CDC)

Date: 1st Nov 2021 (Monday)

Time: 4.00 p. m.

Source: Zoom

The 10th meeting of College Development Committee was conducted on 1st Nov 2021 at 4:00 p.m. on Zoom.

Attendees:

1. Dr. (Mrs.) C. T. Chakraborty – Principal & Member Secretary
2. Dr. Santosh Singh – IQAC Coordinator
3. Dr. Nishikant Jha – H.O.D. nominated by the Principal
4. Dr. Aparna Deshmukh – Elected Teacher
5. Dr. Amitkumar Singh – Elected Teacher
6. Dr. M. A. Farooqui – Local Member nominated by the Principal
7. Mr. Sunil Mantri – Special Invitee
8. Dr. A. K. Singh – Special Invitee
9. Mr. Uday Rane – Non-teaching Employee
10. Dr. S. D. Ajagekar – Co-opted Member
11. Dr. Vijay Jadhav – Co-opted Member
12. Dr. Sanjay Shukla – Co-opted Member
13. Mr. N. D. Chaudhary – Co-opted Member
14. Dr. Vinit Vaidya – Co-opted Member
15. Mr. Akshay Gawande – Co-opted Member

Leave of Absence was granted to Mr. V. K. Singh – Chairman of the Management, Mr. Jitendra Singh – Secretary of the Management, Mr. Vijay Nair & Dr. Ravish Singh – Special Invitees, Mr. & Mrs. Khatri and Mr. Raja Shah – Local Members nominated by the Principal & Student Representatives

Agenda wise points were discussed as below:

1. Confirmation of minutes of the earlier meeting of CDC held on 31st July 2021 and action taken report:

Minutes of the earlier meeting of CDC held on 31st July 2021 were confirmed unanimously.

Action taken report:

- 1) Workshop on Criterion 2 and 5 of NAAC was conducted on 2nd August 2021 by Mr. Peeyush Pahade, Resource Admin IQAC cluster of India.

- 2) Google Tools for Blended e-Teaching FDP for faculty members was planned in October 2021 but due to examination it will be conducted in the month of November 2021.
- 3) As suggested by the Committee in the last meeting a session on Blooms Taxonomy was conducted by Prin. (Dr.) Savita Manchekar, Lords Universal College of Education from 13th October to 22nd October 2021.

2. Celebration of 25th Year of College:

The College is celebrating its Silver Jubilee in the Academic Year 2021 - 2022. To commemorate this occasion the college has decided to organize few events as follow:

- 1) A series of Invited talks by Eminent & Distinguished Personalities on the theme "Youth – The Future of India"
- 2) A workshop on "National Education Policy 2020" in December 2021.
- 3) "Thakur Awards for Excellence in Education" in January 2022.
- 4) A National Conference on "Gandhian Thoughts" by Department of Banking and Insurance in association with IQAC in January 2022.
- 5) A National Conference by Department of Commerce in association with IQAC in February 2022.
- 6) A National Conference by Department of Computer Science in association with IQAC in March 2022.
- 7) Celebration of "Ayushman Bharat Diwas" on 30th April 2022.

The idea of Education Excellence awards was appreciated by the members and suggested few points:

- A magazine or Coffee Table Book to be out through a good Publication showing the history of College for last 25 years.
- The nominees for Awards to be evaluated on different quantitative parameters.
- A Flex Banner for 25th Year Celebration to be made & displayed on the prominent places including the College Website. Also the Stationery that is being used i.e. the college letter heads, envelopes etc. must have the line "Silver Jubilee Year" **which has already been initiated.**

3. Admission Records for Academic Year 2021-2022 (till 15th October 2021):

The Admission record of UG & PG Students till 15th October for the Academic Year 2021-2022 presented before the members was acknowledged.

- Response in PG Admission is good.
- While overall response is good in UG, Actuarial Science admission has decreased this year. Members suggested to identify the reason.
- New Courses to be well publicized.

4. Plan of Action for offline College:

As per Government circular regarding reopening of Degree Colleges from 20th October 2021 with 50 % capacity or more in consultation with local competent authority, the college has planned to start the Offline College from 15th November 2021.

- Members suggested to take consent from Students as well as Parents.
- By December 2021 there will be more clarity about opening of Colleges; till then both, Online & Offline classes to be taken.
- YouTube teaching to be implemented.

5. Submission of AQAR for Academic Year 2020-2021:

The IQAC Coordinator – Dr. Santosh Singh gave a brief review of AQAR Preparation. The process of data collecting has been initiated. Some policies were missing have now been framed.

- The Committee suggested not to hurry in uploading the Data.
- Once the data is ready a Criteria wise report to be sent to the Members for their suggestions.

6. MOU for IPR:

The College has signed the MOU with PSP-IP & Associates Pvt. Ltd. to establish an Incubation Centre for the training, consultancy and related services in Intellectual Property, Domain Specific Consultancy, Technology Consultancy, Start-up Consultancy etc.

- It was suggested to take advice of Dr. Farooqui – Research Consultant of TCSC in any matter related to research.

7. Report of Gender Audit for Academic Year 2020-2021:

The College conducted Gender Audit in 2020-21 to identify the areas of Gender Inequality & to maintain good gender balance in all fields.

- It was observed that the Audit did not include the Results of Academic, Cultural & Sports.
- The promotion of girls in all activities should have been shown.

8. Free Covid Vaccination Drive:

The NSS unit of the College organised free Covid vaccination drive on 21st October 2021 at two venues; One at The College Campus and the other at Panchayat Samiti Hall, Damunagar Kandivali. The Vaccination drive was extended to students, teachers, non-teaching staff, their family members and general public at large. 490 people were benefited of this vaccination drive. Around 40 NSS volunteers worked in this project for facilitating the vaccination.

- This was appreciated by the members.

9. Introducing Interdisciplinary, Interfaculty Innovative Course with effect from 2022-2023 - NCC Studies:

The College has proposed to start new interdisciplinary course – ‘NCC Studies’ as an elective option for Foundation Course.

- Members informed that since this course is an elective option for Foundation Course, it can be implemented in the 1st & 2nd Year. In the 3rd Year NCC can be taken as Applied Component.
- Suggested to get it passed through Academic Council.

10. Connection with Alumni with new composition of Alumni committee:

Members were informed about the efforts being taken to revamp the Alumni Association of the College.

- A new committee has been formed.
- Registration of the Association has been done.
- A meeting was conducted with the General Secretaries of the previous years with the intent of maximum outreach towards the Alumni.
- Data of Alumni in the various fields have been collected which can help in Student's welfare activities and overall prospect of students.
- Conducting at least 2 Guest Lectures by each department through prominent Alumni.
- Planning for channelization of the Incubation Centre through Alumni.
- Members suggested approaching the Alumni for sponsorship of Cultural, Sports or other Activities.
- A program can be arranged whereby Students get opportunity to be with the Prominent Alumni for at least 48 hrs. The object of the exercise is to make the students aware of the working culture, working ethics, discipline followed by the alumni, hard work put in by the alumni and the way of life of a successful alumni in his work and public. This can be published too.

- A member suggested Gifting the Alumni a laminated photo frame of the College Admission form when the alumni concerned took admission for the first time in the college.

The meeting ended with a vote of thanks to the Chair.



Prin. (Dr.) C. T. Chakraborty
Member Secretary, CDC